**Syllabus of B.St. Class-XI**

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| **Months** | **Chapter Name** | **Periods** | **Topics** | **M.T.** | **Internal Assessments**  **Notebook and Subject Enrichment** | **1st Term Examination** | **Mid Term Examination** | **Final Examination** |
| **June** | Part A : Foundations of Business  Unit-1  Evolution and Fundamentals of Business | 18 | * Business :- Meaning and Characteristics * Business, Profession and Employment : Concept * Objectives of Business * Classification of Business Activities : Industry and Commerce * Industry-Types : Primary, Secondary, Tertiary meanings and subgroups * Commerce -Trade : Meaning * Business Risk : Concept |  | * Assignment-1   Topic- Discuss the characteristics of Business   * Submission of neat and clean covered copies. * Oral Test * Group Discussion | 20 |  | 16 |
| **July** | Unit-2  Forms of Business Organisations | 24 | * Sole Proprietorship – Concept, Merits and Limitations * Partnership – Concept, Types, Merits and Limitations of Partnership, registration of a partnership firm, partnership deeds, Types of partners * Hindu Undivided Family Business: Concept * Cooperative Societies: Concept, Merit and Limitations * Company: Concept, Merits and limitations; Types- Private, Public and one person company   **29/07/24**   * Formation of Company * Choice of form of Business Organisation |  | * Assignment-2   Topic- List the different forms of business organisations and their meanings   * Black Board Test * Oral Test * Group Discussion | 20 |  | 14 |
| **July** | Unit-3  Public, Private and Global Enterprises | 18 | * Public and Private Sector Enterprises- Concept * Forms of Public Sector Enterprises * Global Enterprises- Feature Joint Venture * Public-Private Partnership : Concept | * Assignment-3   Identify and Explain the features, merits and limitations of different forms of public sector enterprises   * Submission of neat and clean covered copies. | 20 |  |
| **August** | Unit-4  Business Services  and  REVISION  (Unit- 1 to 4) | 18 | * Business Services- Meaning and Types * Banking: Types of Accounts- Savings, Current, Recurring, Fixed Deposit and multiple option deposit account * Banking Services with particular reference to Bank Draft, Bank Overdraft, cash Credit * E-Banking: Meaning, Types of Digital Payments * Insurance : Principles, Types- Life, Health, Fire and Marine Insurance-Concept * Postal Service: Mail, Registered Post, Parcel, Speed Post, Courier- Meaning |  | * Oral Test * Group Discussion * Black Board Test * Submission of neat and clean covered copies. | 20 | 10 |  |
| **September** | **1st Term Examinations** | | | | | | | |
| **October** | Unit-5  Emerging Modes of Business | 10 | * E-Business : Concept, Scope and Benefits * E-Business vs. Traditional Business   **17/10/2024**   * Outsourcing Concept * KPO (Knowledge Process Outsourcing) |  | * Assignment-4   Give the meaning of E-Business  Discuss the scope and benefits of E-Business   * Submission of neat and clean covered copies. * Oral Test |  | 20 | 10 |
| **November** | Unit-6  Social Responsibility of Business and Business Ethics  and  REVISION  (Unit- 4 to 6) | 12 | * Concept of Social Responsibility * Case of Social Responsibility * Responsibility towards owners, investors, consumers, employee, government and community * Role of business in environment protection * Business Ethics- Concept and Elements |  | * Submission of neat and clean covered copies. * Group Discussion * Black Board Test |  | 20 |  |
| **December** | **Mid-Term Examinations** | | | | | | | |
| **January** | Part : B  Finance and Trade  Unit-7  Sources of Business Finance | 28 | * Concept of Business Finance * Nature and Significance of Business Finance * Sources of Finance on the basis of ownership * Sources of Raising Finance * Borrowed Fund |  | * Assignment-5   Topic: Distinguish between Owner’s Fund and Borrowed Fund   * Oral Test |  |  |  |
| **January** | Unit-8  Small Business and Enterprises | 16 | * Entrepreneurship Development (E.D.): concept, characteristics and needs   **06/01/2025**   * Process of Entrepreneurship * Intellectual Property Rights and Entrepreneurship * Small Business: Introduction * Role of small business in rural India * Government Schemes and Agencies for small scale industries | * Assignment-6   Topic: Discuss the role of small business in Rural India   * Submission of Neat and Covered Copies * Oral Test * Group Discussion |  |  | 20 |
| **February** | Unit-9  Internal Trade | 24 | * Internal Trade: Meaning * Main Features of Internal Trade * Types of Internal Trade * Goods and Service Tax (G.S.T.) : Introduction |  | * Submission of Neat and Covered Copies * Group Discussion * Black Board Test |  |  |  |
| **February** | Unit-10  International Business | 14 | * International Trade: Concept and Benefits * Export Trade: Meaning and Procedure * Documents involved in International Trade, Indent, Letter of Credit, Shipping Order, Shipping Bills, Mate’s Receipt (D.A./D.P.) * World Trade Organisation (W.T.O.) : Meaning and Objectives |  | * Assignment-7   Topic: Discuss the Import Trade and Export Trade   * Submission of Neat and Covered Copies * Group Discussion * Oral Test |  |  | 20 |
| **February**  **and**  **March** | Revision | | | | | | | |
| **March** | Final Examinations | | | | | | | |

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| **1st Term Examination** | **Mid-Term Examination** | **Final Examination** |
| **Months** | **September** | **December** | **March** |
| **Chapters** | Unit – 1 to 4  Part-A | Unit – 4 to 6  Part-A | Unit 4 to 10  Part- A and B |

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|  | **Monday Test** | | |
| **Date** | **17/10/2024** | **29/07/2024** | **06/01/2025** |
| **Chapters** | Unit- 4,5  (Part-A) | Unit- 2,3  (Part-A) | Unit-6,7  (Part- A & B) |

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|  | **Unit Test-1** | **Unit Test-2** | **Unit Test-3** | **Unit Test-4** |
| **Chapters** | Unit- 1 & 2  (Part-A) | Unit- 3 & 4  (Part-A) | Unit- 5 & 6  (Part-A) | Unit- 7 & 8  (Part-B) |