**Syllabus of B.St. Class-XI**

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| **Months** | **Chapter Name** | **Periods** | **Topics** | **M.T.** | **Internal Assessments****Notebook and Subject Enrichment** | **1st Term Examination** | **Mid Term Examination** | **Final Examination** |
| **June** | Part A : Foundations of BusinessUnit-1Evolution and Fundamentals of Business | 18 | * Business :- Meaning and Characteristics
* Business, Profession and Employment : Concept
* Objectives of Business
* Classification of Business Activities : Industry and Commerce
* Industry-Types : Primary, Secondary, Tertiary meanings and subgroups
* Commerce -Trade : Meaning
* Business Risk : Concept
 |  | * Assignment-1

Topic- Discuss the characteristics of Business* Submission of neat and clean covered copies.
* Oral Test
* Group Discussion
 | 20 |  | 16 |
| **July** | Unit-2Forms of Business Organisations  | 24 | * Sole Proprietorship – Concept, Merits and Limitations
* Partnership – Concept, Types, Merits and Limitations of Partnership, registration of a partnership firm, partnership deeds, Types of partners
* Hindu Undivided Family Business: Concept
* Cooperative Societies: Concept, Merit and Limitations
* Company: Concept, Merits and limitations; Types- Private, Public and one person company

**29/07/24*** Formation of Company
* Choice of form of Business Organisation
 |  | * Assignment-2

Topic- List the different forms of business organisations and their meanings* Black Board Test
* Oral Test
* Group Discussion
 | 20 |  | 14 |
| **July** | Unit-3Public, Private and Global Enterprises | 18 | * Public and Private Sector Enterprises- Concept
* Forms of Public Sector Enterprises
* Global Enterprises- Feature Joint Venture
* Public-Private Partnership : Concept
 | * Assignment-3

Identify and Explain the features, merits and limitations of different forms of public sector enterprises* Submission of neat and clean covered copies.
 | 20 |  |
| **August** | Unit-4Business ServicesandREVISION (Unit- 1 to 4) | 18 | * Business Services- Meaning and Types
* Banking: Types of Accounts- Savings, Current, Recurring, Fixed Deposit and multiple option deposit account
* Banking Services with particular reference to Bank Draft, Bank Overdraft, cash Credit
* E-Banking: Meaning, Types of Digital Payments
* Insurance : Principles, Types- Life, Health, Fire and Marine Insurance-Concept
* Postal Service: Mail, Registered Post, Parcel, Speed Post, Courier- Meaning
 |  | * Oral Test
* Group Discussion
* Black Board Test
* Submission of neat and clean covered copies.
 | 20 | 10 |  |
| **September** | **1st Term Examinations** |
| **October** | Unit-5Emerging Modes of Business | 10 | * E-Business : Concept, Scope and Benefits
* E-Business vs. Traditional Business

**17/10/2024*** Outsourcing Concept
* KPO (Knowledge Process Outsourcing)
 |  | * Assignment-4

Give the meaning of E-BusinessDiscuss the scope and benefits of E-Business* Submission of neat and clean covered copies.
* Oral Test
 |  | 20 | 10 |
| **November** | Unit-6Social Responsibility of Business and Business EthicsandREVISION (Unit- 4 to 6) | 12 | * Concept of Social Responsibility
* Case of Social Responsibility
* Responsibility towards owners, investors, consumers, employee, government and community
* Role of business in environment protection
* Business Ethics- Concept and Elements
 |  | * Submission of neat and clean covered copies.
* Group Discussion
* Black Board Test
 |  | 20 |  |
| **December** | **Mid-Term Examinations** |
| **January** | Part : BFinance and TradeUnit-7Sources of Business Finance | 28 | * Concept of Business Finance
* Nature and Significance of Business Finance
* Sources of Finance on the basis of ownership
* Sources of Raising Finance
* Borrowed Fund
 |  | * Assignment-5

Topic: Distinguish between Owner’s Fund and Borrowed Fund* Oral Test
 |  |  |  |
| **January** | Unit-8Small Business and Enterprises | 16 | * Entrepreneurship Development (E.D.): concept, characteristics and needs

**06/01/2025*** Process of Entrepreneurship
* Intellectual Property Rights and Entrepreneurship
* Small Business: Introduction
* Role of small business in rural India
* Government Schemes and Agencies for small scale industries
 | * Assignment-6

Topic: Discuss the role of small business in Rural India* Submission of Neat and Covered Copies
* Oral Test
* Group Discussion
 |  |  | 20 |
| **February** | Unit-9Internal Trade | 24 | * Internal Trade: Meaning
* Main Features of Internal Trade
* Types of Internal Trade
* Goods and Service Tax (G.S.T.) : Introduction
 |  | * Submission of Neat and Covered Copies
* Group Discussion
* Black Board Test
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| **February** | Unit-10International Business | 14 | * International Trade: Concept and Benefits
* Export Trade: Meaning and Procedure
* Documents involved in International Trade, Indent, Letter of Credit, Shipping Order, Shipping Bills, Mate’s Receipt (D.A./D.P.)
* World Trade Organisation (W.T.O.) : Meaning and Objectives
 |  | * Assignment-7

Topic: Discuss the Import Trade and Export Trade* Submission of Neat and Covered Copies
* Group Discussion
* Oral Test
 |  |  | 20 |
| **February****and****March** | Revision |
| **March** | Final Examinations |

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| **1st Term Examination** | **Mid-Term Examination** | **Final Examination** |
| **Months** | **September** | **December** | **March** |
| **Chapters** | Unit – 1 to 4Part-A | Unit – 4 to 6Part-A | Unit 4 to 10Part- A and B |

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|  | **Monday Test** |
| **Date** | **17/10/2024** | **29/07/2024** | **06/01/2025** |
| **Chapters** | Unit- 4,5 (Part-A) | Unit- 2,3 (Part-A) | Unit-6,7 (Part- A & B) |

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|  | **Unit Test-1** | **Unit Test-2** | **Unit Test-3** | **Unit Test-4** |
| **Chapters** | Unit- 1 & 2(Part-A) | Unit- 3 & 4(Part-A) | Unit- 5 & 6(Part-A) | Unit- 7 & 8(Part-B) |